



Weddings





BRENTWOOD BAY
RESORT



WELCOME TO YOUR

Oasis

Our boutique luxury resort is recognized as one of the best hotels in Canada by the Conde Nast Traveler's Reader's Choice Awards 2024. We are known for our tranquil West Coast atmosphere, exquisite scenery, and exceptional, flexible service.

We offer sensational culinary options, curated beverage selections, and breathtaking guest rooms. Our no-stone-unturned approach leaves wedding couples feeling at ease and taken care of.

Our ceremony space features a choice of a breathtaking ocean view or a cozy fireplace as your backdrop. We invite you to join us for a property tour - you won't regret it!



OUR COMMITMENT

We are committed to providing you personalized service and creating an exceptional experience for you and your guests. Our team of professionals will be with you every step of the way, bringing your vision to life.



COMPLETE WEDDING

Package



CEREMONY AND RECEPTION

- Exclusive use of the Arbutus Room Patio, Dining Room, and Lounge
- Dance floor with the option to extend the party into the early morning
- Award-Winning Sommelier, Adriano Cartuliales, will help you craft your perfect bar menu. Full bar set up and service for your reception.
- Dedicated Sales Manager to assist with resort-related details, provide guidance, and assist with decor and coordination on the wedding day
- Early access for your photographer to explore the grounds and find the best angles
- Night-before storage for your decor and wedding cake
- Complimentary ceremonial audiovisual package includes two lapel microphones or one handheld microphone, and a blue tooth speaker
- Complimentary lemon-infused water station for you and your guests
- Private professional event staff catering to you and your guests
- Heavenly catering selections tailored to fit your taste and your schedule
- Complete place settings and glassware, tables and chairs, your choice for white, black, or gold linen napkins and white linen tablecloths.
- Maximum capacity of 90 guests.

HOTEL

- One night stay in a luxury ocean-facing guest room, including a late checkout of 12:00pm for the newlyweds
- Exclusive use of the resort, filling our 33 guest rooms. 10% discount applied to the best available rate

GOLD CLASS Experience



THE SPA

Indulge in a transformative treatment, followed by relaxing in our year-round heated pool and hot tub. Enjoy the blissful benefits of your tailored spa experience, while basking in the sun(set). Late night options are available. Spa amenities are exclusive to guests 16+.



MARINA

Tie the knot, then drift away on a sunset cruise! Or, take your bridal party on a private picnic to express your gratitude! Our unique water experiences will create memories to last a life time! Capture your moments on camera - our marina offers many beautiful backdrops.



THE PUB

Meet up with your early arrival guests in our pub! This community staple offers local brews, an extensive wine list, and a twist on traditional pub food. Sip, savour, and let the celebration begin!

OUR GUEST

Rooms



PET FRIENDLY ROOM

Garden-level rooms, each with a walkout patio that leads to the garden pathway and heated pool. Features: king bed, jacuzzi tub, walk-in shower, electric fireplace, private walkout patio, water-facing, pet-friendly. 10 rooms available.



OCEAN KING ROOM

Second and third-floor ocean-facing rooms with exquisite views and extravagant amenities. Each room offers a king bed, jacuzzi soaker tub, walk-in shower, electric fireplace, and private patio. Your guests will be immersed in luxury.



OCEAN TWIN ROOM

The only one of its kind! Third-floor room with vaulted ceilings, a spacious walk-in shower, and two twin beds! Perfect for close friends or family members! Features: exquisite ocean view, two twin beds, accessible room, walk-in shower, private patio.

OUR GUEST

Rooms



BRENTWOOD SUITE

Where luxury and West Coast meet! Enjoy a soak in the four-person hot tub while taking in the view. In addition to the king bed, our suites have a living area with a queen pull-out. The jacuzzi tub is fit for relaxing! Only 3 rooms available!



OCEAN VILLA

Are you looking for privacy from others, while sharing luxury with your family? This is it! Stay in our private apartment, featuring two king bedrooms. Cook in your own kitchen, then settle in to watch a movie in the living room. Or, bask in the sunset while grilling on your private patio. Feel free to stay longer! With in-house laundry, you will never want to leave!

Accommodations

BUYOUT AGREEMENT

When you choose the Complete Wedding Package, you are agreeing to buying down the remaining 32 guest rooms for the night of your wedding. Your guests will receive a 10% discount on the best available rate. You will receive a wedding block name to provide your guests. Your guests can then call to book their desired room. Your rooms will not release to the general public. Any unfilled rooms are the financial responsibility of the wedding couple.

GUEST REQUIREMENTS

All bookings require a valid credit card and photo ID at the time of check-in. A valid credit card is required at the time of booking. Any cancellations require 48 hours notice. Cancellations within this timeframe are subject to one-night room and tax penalty.

CHECK-IN AND CHECK-OUT

Guaranteed check-in is at 4:00pm and check-out is at 11:00am. Early check-in and/or late check-out may be requested, but is not guaranteed.

DOG-FRIENDLY

The first-floor rooms are dog-friendly. A pet fee will apply.



FREQUENTLY ASKED QUESTIONS

CAN CHILDREN ATTEND OUR EVENT

Children may attend your event in all our venue spaces. In the case of a resort buyout, children can stay in the hotel for the night of your event. Guests 16+ are welcome in our dining room, hotel rooms, and spa on wedding and non-wedding days. Guests under 16 are always welcome in our pub.

CAN WE BRING OUR OWN FOOD AND BEVERAGE?

Due to licensing requirements and quality control, all food and beverage must exclusively be purchased through the Brentwood Bay Resort. Cakes and cupcakes from a commercial bakery are permitted and will be subject to a plating fee. Commercial wine is permitted and will be subject to a \$45,00 per bottle corkage fee.

DO YOU OFFER A WEDDING PLANNER?

Our Sales & Events Manager will guide you along the way and assist you with any resort-related queries, including timeline and set up. However, we are not certified wedding planners. We welcome you to hire an independent planner and will coordinate with them at your request.

IN THE CASE OF POOR WEATHER, WHERE IS THE CEREMONY HELD?

We have alternative venue spaces at the resort. We would be happy to discuss a rain contingency plan when you visit the property.

WHAT TIME DO WE HAVE ACCESS TO THE SPACE?

The Arbutus Room Patio, Dining Room, and Lounge will only be available after 12:30pm. Storage will be available the evening prior through the morning after.

DO YOU HAVE A DESIGNATED GET-READY SPACE?

We recommend that you book a suite or villa for the day before until the day after your nuptials. Check-in time is 4:00pm and check-out time is 11:00am.

DO YOU ALLOW LIVE ENTERTAINMENT?

You are welcome to have live music, an independent DJ, or a playlist. Your vendors must abide by the hotel's expectations of behavior and volume control outlined in your contract. Music must conclude at 11:00pm for all wedding packages, with the exception of the complete package with the late night add-on. In this case, music volume must abide bylaw noise levels and will conclude at 1:00am.

What's Next?

We would love to welcome you for a tour of our beautiful resort. You are invited to extend your tour and experience our exquisite cuisine in the Arbutus Room or schedule a tasting to conclude your tour!

- ☐ Schedule your property tour.
- ☐ Sign your contract.
- ☐ Secure your space with a deposit.
- ☐ Start planning!



ADDRESS

849 Verdier Avenue, Brentwood Bay, BC, CANADA

PHONE NUMBER

250-544-5117

EVENTS EMAIL

sales@brentwoodbayresort.com

Wedding Planning

12 MONTHS BEFORE

- ☐ Make a guest list
- ☐ Decide on style and theme
- ☐ Explore venues
- ☐ Book your venue
- ☐ Hire photographer
- ☐ Hire DJ or band or start a playlist
- ☐ Propose to your wedding party

9 MONTHS BEFORE

- ☐ Select and order invitations
- ☐ Shop for bridesmaid dresses
- ☐ Shop for groomsmen suits
- ☐ Choose and order flowers
- ☐ Create wedding registry

6 MONTHS BEFORE

- ☐ Choose wedding rings
- ☐ Send invitations
- ☐ Schedule catering tasting
- ☐ Decide on menu
- ☐ Order wedding cake

3 MONTHS BEFORE

- ☐ Create seating chart
- ☐ Gather guest allergy information.
- ☐ Hair and makeup trial
- ☐ Choose ceremony songs

1 MONTH BEFORE

- ☐ Submit catering and allergy info
- ☐ Pick up your marriage license
- ☐ Write wedding vows
- ☐ Finalize the guest count

1 WEEK BEFORE

- ☐ Rehearsal and rehearsal dinner
- ☐ Mani & pedi
- ☐ Relax and enjoy a facial
- ☐ Hair appointment

WEDDING NOTES:

Thank You!

We know wedding planning can come with some stress.

We are committed to removing as much of your stress as possible! Reach out with any questions and we promise to get back to you!

sales@brentwoodbayresort.com

